

Commercially Led Activities Index



Item Code FS120086 Jan/03 Edition no 1

0845 300 1818

This is the first edition of a factsheet designed to help Members identify which rules and guidance relate to particular activities when led by people from outside Scouting.

Further editions of this factsheet will be issued to reflect additional activities not currently covered.

Introduction

This index table covers activities when they

- are led by people outside Scouting *and*
- involve people in Scouting *and*
- involve at least one person below the age of 18 *and*
- take place in the United Kingdom

When using people within Scouting to lead activities, factsheet FS120084 Scout Led Activities Index should be followed.

The steps required to run externally led activities are:

- 1) Check POR rules
- 2) Check whether an AALA licence is required
- 3) If not, check NGB qualifications of those running the activity
- 4) Check that the provider has personal liability insurance
- 5) Check whether further insurance is required
- 6) Check whether HQ needs notifying
- 7) Appoint a Home Contact

This factsheet provides guidance for steps one through to six. For help in step seven and advice on ensuring the activity runs safely see factsheets:

- FS129999 *Safety in Scouting: Safety Checks*
- FS120000 *Activities - Risk Assessment*
- FS120078 *Home Contacts*

AALA

The Adventurous Activities Licensing Authority (AALA) is an agency set up by the Government to inspect and license all those who provide certain commercial adventurous activities to under 18s. Activities shown as requiring an AALA licence can not be run by external providers except where this licence is held. Exceptions may apply to other voluntary bodies and education authorities.

Over 18s

Commercial providers may offer adventurous activities to those who are aged 18 and over without the need to possess an AALA licence. In these situations checks should be made in accordance with POR Rule 9.9 Use of Professional Centres and Instructors. Activities that are not permitted remain so, irrespective of age.

NGB Qualifications

It is possible in some activities to have equivalent qualifications issued by other bodies that are also suitable. If in any doubt please contact the Scout Information Centre for clarification.

Personal Insurance

All Members of the Movement are covered for personal accident insurance, in accordance with the terms and conditions of the insurance policy arranged by The Scout Association, while taking part in Scouting activities. Instructors who are not members are not covered. It is recommended that they carry appropriate insurance.

Third Party Insurance

Standard Scout insurance does not cover members for third party liability in motorised land vehicles. Members should contact Scout Insurance Services before taking part in motorised land activities to see whether they need to take out third party liability insurance.

Indemnity Clauses

Before entering into any agreement that includes an indemnity clause, the Agreement must be referred to Scout Insurance Services. An indemnity clause is an agreement to reduce or remove the provider’s responsibility in the event of an accident to a participant, damage to personal property or other financial responsibility.

Safety

If a Leader thinks at any time that an activity is unsafe, they have the authority to stop, modify or cancel it. It is advisable that such situations are notified to the District Commissioner. As with Leaders, external instructors must not have unsupervised access to young people unless they have been through the relevant checks.

The List Table

The heading **POR Rules** lists the POR rules relating to an activity. These need to be followed at all times unless under the instruction of a provider with an AALA licence. Under the heading **AALA Licence Required** you can see whether anyone instructing this activity need have a licence from AALA. Written evidence should be available for inspection together with notification of which activities are permitted. **Minimum NGB Qualification for non AALA activities** shows what level of qualification a provider must have if an AALA licence is not required. **Extra Third Party Insurance** identifies whether you should contact Scout Insurance Services regarding third party insurance cover. **Notification Required** identifies whether you need to inform the Scout Information Centre every time the activity takes place.

For All Activities

There are several rules and factsheets that apply to all activities. These are;

POR Rules		Other Information	
2.3	Responsibilities within the Safety Policy	FS120000	Risk Assessment
		FS120078	Home Contacts
9.1	Activity Rules - Application	FS120080	Pre-event Checklist
9.2	Preparations	FS120081	One Day Activity Form
9.3	Home Contact	FS120414	Mountaineering with Scouts – A
9.4	Risk Assessment		Vital Culture
9.5	Emergency Procedure	FS129999	Safety in Scouting: Safety
9.9	Use of Professional Centres and Instructors		Checks

Specific Activities

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Abseiling	9.34 Climbing and Abseiling	Yes except man made structures	MLTBs SPA except where AALA license is held	No	No
Aerial Runway	9.41 Aerial Runways	No	None	No	No
Archery	9.36 Archery	No	GNAS Leader	No	No
Assault Courses	9.72 Other Activities	No	None	No	No
Balloonng	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance 9.13 Flight Briefings 9.14 Air Activities Authorisation 9.15 Air Activities Emergency Aid Training 9.18 Balloonng	No	Free - PPL (Balloonng) that fulfills current BBAC regulations Paid For - Air Operators Certificate for Balloons	No	Yes
Banana Boating		Not Permitted	Not Permitted	N/A	N/A
Bands	9.22 Creative Activities 9.23 Marching Bands 9.24 Musical Ensembles	No	None	No	No
Bouldering	9.72 Other Activities	Yes except man made structures	MLTBs SPA except where AALA license is held	No	No
Bungee Jumping	9.63 Bungee Jumping	Not Permitted	Not Permitted	N/A	N/A
Bungee Running	9.64 Bungee Running	No	None	No	No
Bridge Swinging	9.72 Other Activities	No	None	No	No
Canoeing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	Yes - except placid waters where it is not possible to be more than 50m from the bank	BCU Level 1 Coach except where AALA license is held	No	No
Canyoning	9.72 Other Activities	Yes	N/A	No	No
Caving	9.35 Caving	Yes	N/A	No	No
Clay Pigeon Shooting	9.37 Shooting 9.38 Clay Pigeon Shooting	No	CPSA Level 1 Coach	No	No
Climbing	9.34 Climbing and Abseiling	Yes except man made walls	MLTBs SPA except where AALA license is held	No	No
Crate Climbing	9.72 Other Activities	No	None	No	No
Cycling (On Road)	9.67 Cycling	No	None	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Dinghy Sailing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	Yes - except placid waters where it is not possible to be more than 50m from the bank	RYA Senior Dinghy Instructor except where AALA license is held	No	No
Doughnutting		Not Permitted	Not Permitted	N/A	N/A
Fencing (Sword)	9.72 Other Activities	No	BFA Club Leaders Award	No	No
Flying (Powered Aircraft)	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance 9.13 Flight Briefings 9.14 Air Activities Authorisation 9.15 Air Activities Emergency Aid Training 9.16 Powered Aircraft Flying	No	Free - PPL that fulfills current CAA regulations Paid For - Air Operators Certificate	No	Yes
Gang Shows	9.22 Creative Activities 9.25 Theatrical Performances	No	None	No	No
Grass Sledging	9.72 Other Activities	No	None	No	No
Gliding	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance 9.13 Flight Briefings 9.14 Air Activities Authorisation 9.15 Air Activities Emergency Aid Training 9.17 Gliding	No	BGA Basic Instructor on a BGA site	No	Yes
Gorge Walking	9.72 Other Activities	Yes	N/A	No	No
Hang Gliding	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance 9.13 Flight Briefings 9.14 Air Activities Authorisation 9.15 Air Activities Emergency Aid Training 9.20 Hang Gliding and Paragliding	No	BHPA Hang Gliding Instructor at BHPA Approved Site	No	Yes
Horse Riding	9.66 Horse Riding and Pony Trekking	Yes on moorland or above 600m and more than 30mins from safety	BHS Preliminary Teaching Test except where AALA license is held	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Hovercraft	9.10 Air Activities – General 9.12 Air Activities – Public Liability Insurance 9.13 Flight Briefings 9.14 Air Activities Authorisation 9.15 Air Activities Emergency Aid Training 9.21 Hovercrafting	No	Land – HCGB Pilot Cruising License Category 1 Water – HCGB Pilot Cruising License Category 3	Yes	Yes
Hill Walking	9.26 Hill Walking and Mountain Biking – General 9.27 Safety 9.28 Terrain Zero 9.29 Terrain One 9.30 Terrain Two 9.31 Hill Walking and Mountain Biking Transitional Arrangements 9.32 Party Size	Yes on moorland or above 600m and more than 30mins from safety	None	No	No
Ice Climbing	9.34 Climbing and Abseiling	Yes	N/A	No	No
Jet Ski	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	No	RYA Personal Watercraft Instructor	No	No
Judo	9.65 Martial Arts	No	BJA Club Coach	No	No
Karate	9.65 Martial Arts	No	EKGB Association Instructor	No	No
Karting (Engine Powered)	9.72 Other Activities	No	None	Yes	No
Kayaking	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	Yes - except placid waters where it is not possible to be more than 50m from the bank	BCU Level 1 Coach except where AALA license is held	No	No
Land Yachts	9.72 Other Activities	No	None	No	No
Laser Guns	9.37 Shooting 9.40 Laser Games	No	None	No	No
Laser Clay Pigeon Shooting	9.37 Shooting 9.40 Laser Games	No	None	No	No
Marching Bands	9.22 Creative Activities 9.23 Marching Bands 9.24 Musical Ensembles	No	None	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Microlighting	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance 9.13 Flight Briefings 9.14 Air Activities Authorisation 9.15 Air Activities Emergency Aid Training 9.16 Powered Aircraft Flying	No	Free - PPL (Microlighting) that fulfills current BMAA regulations Paid For – BMAA Instructors Rating	No	Yes
Motor Sports	9.72 Other Activities	No	None	Yes	No
Mountain Biking	9.26 Hill Walking and Mountain Biking – General 9.27 Safety 9.28 Terrain Zero 9.29 Terrain One 9.30 Terrain Two 9.31 Hill Walking and Mountain Biking Transitional Arrangements 9.32 Party Size	Yes on moorland or above 600m and more than 30mins from safety	SCU Trail Cycle Leader or OTC Level 1 Leadership Award or BSCA Mountain Bike / Off Road Leaders Course, except where AALA license is held	No	No
Mountaineering	9.26 Hill Walking and Mountain Biking – General 9.27 Safety 9.28 Terrain Zero 9.29 Terrain One 9.30 Terrain Two 9.31 Hill Walking and Mountain Biking Transitional Arrangements 9.32 Party Size	Yes	N/A	No	No
Multi-Pitch Climbing	9.34 Climbing and Abseiling	Yes	N/A	No	No
Musical Ensembles	9.22 Creative Activities 9.23 Marching Bands 9.24 Musical Ensembles	No	None	No	No
Narrow Boating	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	No	RYA Inland Waterways Helmsman Certificate	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Off Road Cycling	9.26 Hill Walking and Mountain Biking – General 9.27 Safety 9.28 Terrain Zero 9.29 Terrain One 9.30 Terrain Two 9.31 Hill Walking and Mountain Biking Transitional Arrangements 9.32 Party Size	Yes on moorland or above 600m and more than 30mins from safety	SCU Trail Cycle Leader or OTC Level 1 Leadership Award or BSCA Mountain Bike / Off Road Leaders Course, except where AALA license is held	No	No
Offshore Sailing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	Yes	N/A	No	No
Orienteering	9.26 Hill Walking and Mountain Biking – General 9.27 Safety 9.28 Terrain Zero 9.29 Terrain One 9.30 Terrain Two 9.31 Hill Walking and Mountain Biking Transitional Arrangements 9.32 Party Size 9.72 Other Activities	Yes on moorland or above 600m and more than 30mins from safety	BOF Instructor for competition events except where AALA license is held	No	No
Paintball	9.39 Paintball Games	Not Permitted	Not Permitted	N/A	N/A
Parachuting	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance 9.13 Flight Briefings 9.14 Air Activities Authorisation 9.15 Air Activities Emergency Aid Training 9.19 Parachuting	No	BPA Category System Instructor	No	Yes
Paragliding	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance 9.13 Flight Briefings 9.14 Air Activities Authorisation 9.15 Air Activities Emergency Aid Training 9.20 Hang Gliding and Paragliding	No	BHPA Paragliding Instructor at BHPA Approved Site	No	Yes

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Parascending	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance 9.13 Flight Briefings 9.14 Air Activities Authorisation 9.15 Air Activities Emergency Aid Training 9.20 Hang Gliding and Paragliding	No	BHPA Paragliding Instructor at BHPA Approved Site	No	Yes
Pony Trekking	9.66 Horse Riding and Pony Trekking	Yes on moorland or above 600m and more than 30mins from safety	BHS Preliminary Teaching Test except where AALA license is held	No	No
Pot Holing	9.35 Caving	Yes	N/A	No	No
Power Boating	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	No	Non Tidal Waters – RYA Power Boat Level 2 (Inland) Tidal Waters – RYA Power Boat Level 2 (Coastal)	No	No
Private Mobile Radios		No	None	No	No
Pulling	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	No	ARA Instructors Award	No	No
Pushball	9.72 Other Activities	No	None	No	No
Quad Biking	9.72 Other Activities	No	None	Yes	No
Raft Building	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation	Yes - except placid waters where it is not possible to be more than 50m from the bank	None	No	No
Rowing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	No	ARA Instructors Award	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Sailing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	Yes - except placid waters where it is not possible to be more than 50m from the bank	RYA Senior Dinghy Instructor except where AALA license is held	No	No
Scrambling	9.26 Hill Walking and Mountain Biking – General 9.27 Safety 9.30 Terrain Two 9.31 Hill Walking and Mountain Biking Transitional Arrangements 9.32 Party Size 9.34 Climbing and Abseiling	Yes	N/A	No	No
Scuba Diving	9.42 Water Activities – General 9.45 Water Activities Authorisation	No	BSAC Open Water Instructor or PADI Open Water Scuba Instructor	No	No
Sculling	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	No	ARA Instructors Award	No	No
Shooting	9.37 Shooting 9.38 Clay Pigeon Shooting	No	Air Guns - NSRA Youth Proficiency Scheme Tutors' Diploma Clay Pigeon – CPSA Level 1 Coach Others – NSRA/NRA Range Conducting Officer	No	No
Single-Pitch Climbing	9.34 Climbing and Abseiling	Yes except man made walls	MLTBs SPA except where AALA license is held	No	No
Skiing	9.26 Hill Walking and Mountain Biking – General 9.27 Safety 9.28 Terrain Zero 9.29 Terrain One 9.30 Terrain Two 9.31 Hill Walking and Mountain Biking Transitional Arrangements 9.32 Party Size 9.33 Snowsports	Yes when off piste and above 600m and more than 30mins from safety	SNSC Alpine Ski Leader except where AALA license is held	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Snorkelling	9.42 Water Activities – General 9.45 Water Activities Authorisation	No	Swimming Pool - BSAC Snorkel Instructor or PADI Divemaster Open water - BSAC Open Water Snorkel Instructor or PADI Divemaster	No	No
Snow Boarding	9.26 Hill Walking and Mountain Biking – General 9.27 Safety 9.28 Terrain Zero 9.29 Terrain One 9.30 Terrain Two 9.31 Hill Walking and Mountain Biking Transitional Arrangements 9.32 Party Size 9.33 Snowsports	Yes when off piste and above 600m and more than 30mins from safety	SNSC Snowboard Leader except where AALA license is held	No	No
Surfing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation	No	BSA Surf Coaching Level 1	No	No
Sub-Aqua	9.42 Water Activities – General 9.45 Water Activities Authorisation	No	BSAC Open Water Instructor or PADI Open Water Scuba Instructor	No	No
Swimming	9.48 Swimming – General 9.49 Leisure Centres and Swimming Pools with an Attendant Lifeguard 9.50 All Other Swimming Facilities and Locations 9.51 Sole Use of a Swimming Facility or Location 9.52 Multiple Use of a Swimming Facility or Location 9.53 Swimming Training and Competitions 9.54 Scout Owned Swimming Facilities	No	Swimming Pool - RLSS National Pool Lifeguard or STA National Aquatic Rescue Standard for Lifeguard Open Water – RLSS National Beach Lifeguard	No	No
Theatrical Performance	9.22 Creative Activities 9.25 Theatrical Performances	No	None	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Water Skiing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	No	British Water Ski Instructor	No	No
White Water Rafting	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	Yes	N/A	No	No
Wind Surfing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Authorisation 9.46 Boats 9.47 Charter Vessels	Yes - except placid waters where it is not possible to be more than 50m from the bank	RYA Windsurfing Level 2 Instructor except where AALA license is held	No	No
Zorbing	9.72 Other Activities	No	None	No	No

Glossary

AAALA	Adventurous Activity Licensing Authority
ARA	Amateur Rowing Association
BBAC	British Balloon and Airship Club
BCU	British Canoe Union
BFA	British Fencing Association
BGA	British Gliding Association
BHPA	British Hang Gliding and Paragliding Association
BHS	The British Horse Society
BJA	British Judo Association
BMAA	British Microlight Aircraft Association
BOF	British Orienteering Federation
BPA	British Parachute Association
BSA	British Surfing Association
BSAC	British Sub-Aqua Club
BSCA	British Schools Cycling Association
CAA	Civil Aviation Authority
CPSA	Clay Pigeon Shooting Association
EKGB	English Karate Governing Body
GNAS	Grand National Archery Society
HCGB	Hovercraft Club of Great Britain
MLTB	Mountain Leader Training Board
NGB	National Governing Body
NRA	National Rifle Association
NSRA	National Small-Bore Rifle Association
OTC	Off-Road Training Consultancy
PADI	Professional Association of Diving Instructors
POR	Policy, Organisation and Rules
PPL	Private Pilots License
RLSS	Royal Life Saving Society
RYA	Royal Yachting Association
SCU	Scottish Cycle Union
SNSC	Snowsports Scotland
SPA	Single Pitch Award
STA	Swimming Teachers' Association